**Access, Retention & Completion Committee Meeting Agenda**

Date: November 13, 2017 / 1:30-3pm / Location: CC126 / Recorder: Tami Strawn

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| **Pre-Work** |
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| **COMMITMENTS** |
| **Date** | **Who** | **What** | **Promised To** | **When** |
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| **Topic/Item** | **Presenter** | **Key Points****Provide 50 words or less on expected outcome** |
| **Charter**(15 minutes) | Jim |  |
| **Policy Review**(60 minutes) | John G. | * ARC 402 - Active Military Deployment Policy (College Council Feedback)
* ARC 402P - Active Military Deployment Procedure
* ARC 600 – Email Use Policy (Discussion based on email sent out to group)
* ARC 600.1P – Email Use Procedure - Employee
* ARC 601P – Expressive Conduct Procedure
* ARC 603 (if time allows) – Identity Theft Policy
* ARC 603P (if time allows) – Identity Theft Procedure
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| **Open Time/Discussion**(15 minutes) | All |  |

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| **Upcoming Meetings** | **Start Time** | **End Time** | **Location** |
| ~~11/27/17~~ (rescheduled for 12/4 from 10-11:30 in CC127)1/22/182/12/182/26/183/12/184/9/184/23/185/14/186/11/18 | 1:30pm | 3:00pm | CC126 |
| **Invited:** Chris Sweet, Christina Bruck, David Miller, Donna Larson, Dustin Bare, Jaime Clarke, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Kara Leonard, Karen Ash, Lisa Wang, Lisa Reynolds, Lori Hall, Max Wedding, Ryan Stewart, Tami Strawn |